



**Guide on Application for Admission
(Full-time Undergraduate Studies)**

Important Notes

The “International Students Admissions Scheme” is for non-local^(Note 1) applicants who:

- require a student visa / entry permit to study in Hong Kong; or
- are holders of a visa / entry permit under the Immigration Arrangements for Non-local Graduates (IANG); or
- are holders of a dependant visa / entry permit who were 18 years old or above when they were issued with such visa / entry permit by the Director of Immigration.

I. Admission Requirements^(Note 2)

1. General Requirements

Candidates shall be eligible to apply for admission if, by 1 September of the year in which admission is sought, they possess any of the following qualifications:

GCE-AL / International-AL / IB

- GCE-AL / International-AL (passes 3AL / 2AL+2AS in one sitting, all grades must be obtained from examinations taken within a twelve-month period.)
- International Baccalaureate (IB) Diploma (for preferred subject requirements of the programmes, please refer to our website (www.cuhk.edu.hk/adm/intl/adm_guide/IB.pdf))

For candidates who have completed only GCE-AS or the first year of IB Diploma studies with outstanding results, they may be considered for admission under special circumstances on individual merits case-by-case.

Other high school qualifications

- A recognised non-local qualification which qualifies them for admission to a university in the country / region where such qualification is originated (e.g. high school diploma plus SAT / ACT and SAT Subject Tests / AP Tests in USA, UEC / STPM in Malaysia, ATAR in Australia, OSSD / BC diploma in Canada, GSAT / AST in Taiwan, AISSCE (CBSE) / ISC in India, SMA in Indonesia, etc.)
- Please refer to our website (www.cuhk.edu.hk/adm/intl/adm_guide/Admission-Requirements.pdf) for more information.

Post-secondary qualifications

- Completed at least one year of undergraduate study at a recognised university
- Completed at least one year of study leading to the qualification of associate degree/higher diploma or its equivalent

Mature Applicants

- Mature persons aged 23 or above on 1 September in the year in which admission is sought, provided they are able to show either by publication or by other acceptable evidence that they have achieved sufficient competence in their chosen field of study to justify admission; or have shown exceptional ability in appropriate academic or professional fields

Exceptional Achievements

- Have other exceptional achievements which merit admission

2. Language Requirements

Applicants should have attained an acceptable level of proficiency in English. Please refer to our office website for the minimum required scores or grades for some of the more common acceptable examinations.

3. Programme-specific Requirements

In addition to satisfying the University requirements, applicants shall satisfy the additional requirements of the programme concerned.

II. Admission with Advanced Standing

Applicants who meet specific requirements as stipulated by the University for particular qualifications (including IB, GCE-AL / International-AL, Cambridge Pre-U, HKALE, associate degree and higher diploma) may apply for “Admission with Advanced Standing”. The minimum number of units for graduation for students admitted with Advanced Standing may be reduced by up to 24 units (normative period of study may be reduced by up to one year).

III. Selection Criteria

Applicants will be considered on the basis of their educational background and academic achievements. If they are invited to attend an interview, their performance at the interview will also be taken into consideration.

IV. Credit Transfer

Applicants who have successfully completed courses at undergraduate level and have been admitted to the University may apply for course and unit exemption **after they have registered as a student of the University**. Such applications will be considered on individual merits case-by-case.

V. Advance Offer

To facilitate outstanding candidates in making informed decisions among all early offers they receive from the various universities, candidates who apply to CUHK on or before 18 November 2019 will be considered for advance offers. In this round, applicants may be considered for either a firm or conditional offer depending on individual merits, and those selected for advance offers will be notified by mid-January 2020.

Applicants who are not given an advance offer will compete on equal footing with all other applicants in the regular round, the application deadline of which is 6 January 2020.

VI. Application Deadlines

Advance Offer Deadline 18 November 2019

Regular Deadline 6 January 2020

Thereafter, applications may be accepted subject to availability of places.

VII. Application Timeline

2019	18 November	Deadline for submission of Advance Offer applications ¹
2020	6 January	Regular deadline for submission of applications ¹
	By Mid-January	Notifications to successful applicants for Advance Offer ²
	February – July	Notifications to successful applicants in regular round ²
	Early August	Notifications to successful applicants in clearing round ²
	Mid August – September	Registration and course selection for new students
	Early September	1st teaching term commences

Remarks: 1. Only one application is required for admission purposes. Those who have submitted their applications are not required to submit a separate application for subsequent selection round(s).
2. Successful applicants should pay the first instalment of composition fees of HK\$10,000 and complete offer acceptance procedures by a specified date; otherwise the admission offer will become null and void.

VIII. Submission of Application Form

- Before submitting your application, please make sure that you have fully completed your application and upload the following supporting documents:
 - a photocopy each of your Hong Kong Identity Card, Passport, Dependant Visa, other Identity Card, Student Visa and Entry Permit, if applicable.
 - copies of your academic transcripts and public examination results and other credentials, if applicable:
 - high school reports / transcripts and graduation certificate / diploma
 - diploma / sub-degree transcripts and graduation certificate
 - result slip(s) of public examination(s) (GCE / IB / SAT / AP / ACT / GCSE / IGCSE / previous Gaokao / others). The University Code for College Board for submission of SAT / AP results is 5690, and for ACT is 7050.
 - English / Chinese language tests results (TOEFL / IELTS / others). The University Code for submission of TOEFL results is 0812.
 - certificates in support of professional / academic achievements

(Remarks: Please do not send your original documents by post. The University will not be responsible for any documents lost in the post. Transcripts and diplomas, which are not in English or Chinese, must be accompanied by a certified translation in English.)

 - Personal Statement (Resume / Curriculum Vitae (*optional*))
 - Recommendation of an academic referee (online or by hardcopy)
 - Via **online system**: You can submit up to 3 referees' information and check the referee submission status in the section "Online Recommendation Form" **after submitting the online application and settling the application fee**. Your referee(s) will then receive an invitation email to login the "Online Confidential Recommendation System" to complete the Confidential Recommendation / Referee Report.
 - By **hardcopy**: You can print the Confidential Recommendation Form in the section "Paper Recommendation Form". The completed form should be sent in a sealed envelope by post by either you or your referee directly to our office.
- All necessary documentary evidence must be submitted to the Office of Admissions and Financial Aid once available. **Early submission is recommended and can facilitate the process of applications.** Applications may not be processed and application results may be affected if applicants fail to submit necessary documentary evidence. All submitted documents will not be returned to applicants.
- Original certificates in support of the qualifications listed in the application will be required for verification upon request by the University before student registration. Applicants who fail to produce these for verification WILL result in disqualification of their applications for admission and subsequent enrolments in the University.**

4. **Applicants must not submit more than one application form, or their applications will be disqualified.**
5. Applications should be submitted to the Office of Admissions and Financial Aid before the stipulated deadline(s) via the online application system.

IX. Application Fee

1. **The online application fee is HK\$450 (approximate to US\$58) for 2020 entry. The application fee, once paid, is not refundable irrespective of whether the application is successful or otherwise.**
2. Applicants may pay the application fee via ONLINE payment by either VISA or MASTERCARD through our Online Application System at the time of submission.
3. Failure to pay the application fee will result in delay in processing of the application.

X. Points to Note after Submission of Application

1. If the submission is successful, you will receive an acknowledgement email with an assigned application number.
2. For updates to any information after submission, please notify our Office using the online application system functions OR by email, mail, fax or in person.
3. You can check your application status online after your submission of application and settlement of application fee.
4. Please quote your **full name and application number** in all enquiries or correspondences.

XI. Privacy Policy Statement

The information we collect from your application form will be used for the following purposes:

1. for all types of processing of applications for admission to undergraduate programmes offered by the University and other relevant or related purposes, including for verifying information about the applicant's candidature for public examinations and studies from the relevant institutions in Hong Kong and elsewhere; and for identifying multiple applications and records of previous studies as a student in the University and other institutions; and for the processing of admissions scholarships/bursaries; and
2. as part of applicants' student records upon registration to a programme, which will be used for all purposes relating to their studies in accordance with the procedures of the University.
3. to ensure you are well connected with the Office of Admissions and Financial Aid, the Chinese University of Hong Kong and be informed of the latest news, please note that we will continue to deliver information including admissions-related news / announcements, updates on programmes, campus news, students' sharing, any university events and activities to be held to you personally through various communications channels by using your personal data maintained in the database of the Office. Such personal data includes contact information of your email address, correspondence address, mobile phone number and telephone number.

Personal data will be kept confidential and handled by the University's staff members. The University may pass some of the data to appointed persons to undertake some of its academic and administrative functions.

XII. Enquiries

Office of Admissions and Financial Aid
The Chinese University of Hong Kong

Telephone: (852) 3943 7459 / 3943 7469 / 3943 9540
Fax: (852) 2603 5184
Online Enquiry: www.cuhk.edu.hk/adm/intl/enquiry
Address: Room 1202, Yasumoto International Academic Park
The Chinese University of Hong Kong
Shatin, N.T., Hong Kong
Website: admission.cuhk.edu.hk/international/

Notes for Completing the Application Form

Applicants should provide accurate, complete and up-to-date information listed in the application form. Those who fail to do so may result in disqualification of their applications for admission and subsequent enrolments in the University.

Note 1 Definition of Non-local Students

According to the Education Bureau, “non-local students”, for the purpose of admission to post-secondary programmes, are defined as the follows, with effect from 2019 entry:

“students holding –

- (a) student visa / entry permit;
- (b) visa / entry permit under the Immigration Arrangements for Non-local Graduates; or
- (c) dependant visa / entry permit who were 18 years old or above when they were issued with such visa/ entry permit by the Director of Immigration”.

Note 2 Mainland China students, who are current Gaokao candidates (应届高考生), are not eligible to apply through this Scheme and their applications will not be accepted. They must apply through the National Colleges and Universities Enrolment System (全国普通高校统一招生计划) (For details, please refer to the recruitment section for Mainland China Students at www.cuhk.edu.hk/adm/mainland).

Note 3 Please refer to the “Programme / Stream List (2020 Entry)” on our website (admission.cuhk.edu.hk/programme-list.html) for programmes / streams offered by the University in the 2020 / 21 academic year.
